Recruitment for the Positions of Multi Tasking Staff Advertisement No.10/2025

STEPS FOR ONLINE APPLICATION

1 ◄ Registration & Login

2 ► Primary Details

3 ◄ Select Post Code

4 ► Educational, Employment Details

5 ◄ Online Payment (if applicable)

6 ► Upload Certificate Details

7 ◄ Print / View

सीएसआईआर-राष्ट्रीय धातुकर्म प्रयोगशाला

विज्ञान एवं प्रौद्योगिकी मंत्रालय, भारत सरकार

CSIR – National Metallurgical Laboratory

Ministry of Science and Technology, Govt. of India

Recruitment Application Portal
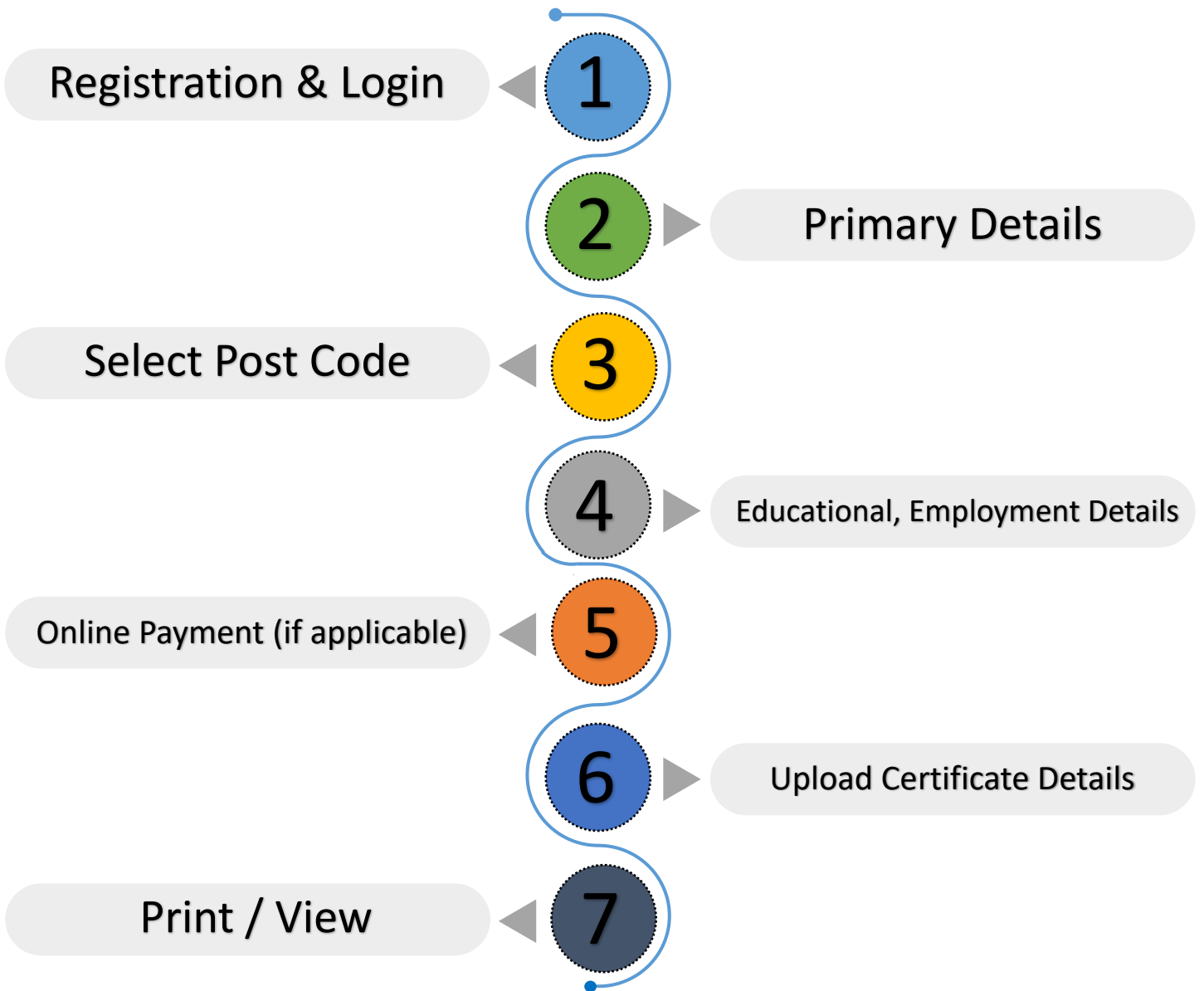
NML ADVERTISEMENT NO.: 10/2025

📅 Important Dates

🟢 **Commencement of Online Application**	🔴 **Last date of submission of Online Application**
05.01.2026 (11:00 AM)	06.02.2026 (05:00 PM)

Step1: Registration & Login

Register

xxx.xxx@gmail.com

•••••• 👁

•••••• 👁

REGISTER

Already have an account? Login here

Login

xxx.xxx@gmail.com

•••••• 👁

LOGIN

Don't have an account? Register here

Step2: Primary Details

Name as per SSC / 10th certificate	Name
Name(Ever changed)	No
Father's Name	Father's Name
Mother's Name	Mother's Name
Date of Birth DOB as recorded in the Matriculation/ 10th standard. Document for Age Proof need to be uploaded in the online application	dd-mm-yyyy
Age	age As on 06-02-2026
Place of Birth	Place of Birth
Citizenship	Indian
Gender	Select
Are you a Person with Disability (with disability of 40% or more) Disability Certificate from Competent Authority, as per the specified proforma of GOI, needed to be enclosed in case of PwBD	Select
Category SC/ST/OBC(NCL)/EWS Certificate in Central government format from competent authority needed to be enclosed	Select
Photo Identity card number (AADHAAR)	
Are you Ex-Servicemen?	Select
Length of service in Armed Forces	Years Months Days

3

Are you permanent Government/Autonomous Bodies/ Semi Government organization/ Public Sector Undertaking employee?	Select ▾
If Yes, details of the Organization, Post held	
Are you CSIR Employee?	Select ▾
If yes, the name of Institute / lab & Designation	
Marital Status	Select ▾
Are you staying abroad	Select ▾
If yes, Country name	

Address of Correspondence:

house no/streetno	city	District
Select State ▾	Pincode	

☐ Copy correspondence address into permanent address

Address of Permanent:

house no/streetno	city	District
Select State ▾	Pincode	

Email id	xxx.xxx@gmail.com
Secondary Email id	Secondary Email id
Mobile Number	+91 Mobile Number
Alternative Mobile Number	+91 Alternative Mobile Numbe
Any relative in CSIR (If Yes pl. give name,post,Lab/Instt. of posting, Relationship)	No ▾

Name of relative	Post	Lab/Instt.	Relationship	

Submit   Logout

4

Step3: Select Post Code

Status of Application for the post(s)

Primary Details	Submitted (view)
Post Type:	MTS ⌄
Post Code:	-- Select Code -- ⌄

-- Select Code --
M01-UR,EWS,OBC(NCL),ST
M02-UR,OBC(NCL)
M03-UR
M04-UR
M05-EWS
M06-UR
M07-OBC(NCL),ST

Registration No	Post Code

Logout

Step4: Educational and Employment Details

Post Code:**M07**

EDUCATIONAL QUALIFICATION

Note:Educational qualification document (or its equivalent manuscript), along with the CGPA/SGPA-to-percentage conversion manuscript issued by the competent authority, must be uploaded compulsorily.

S.NO.	Qualification	University/Board	Subjects Studied	% of Marks CGPA / SGPA must be converted into percentages	Date of Passing (DD-MM-YYYY)	Remarks (1st/2nd Class, 1st Class with Distinction, University top etc)	Mode of study	Upload Certificate
1	10/SSC	Select			dd-mm-yyyy		select	Choose File No file chosen
2	10 + 2 / XII / Diploma				dd-mm-yyyy		select	Choose File No file chosen
3	UG				dd-mm-yyyy		select	Choose File No file chosen
4	PG				dd-mm-yyyy		select	Choose File No file chosen
5	other				dd-mm-yyyy		select	Choose File No file chosen
6	other				dd-mm-yyyy		select	Choose File No file chosen

Trade Details

Name of the Trade:	Select ⌄
Certificate:	Select ⌄
Name of the Board/Institute/ Organization with address awarding the certificate	
Duration of the Course/apprenticeship:	from: YYYY to: YYYY
Year of Passing	YYYY
Percentage:	

DETAILS OF EXPERIENCE

Note: In case of still working, select application closing date (06-02-2026) in date of leaving field.

Note: Experience must follow Chronological Order (Old to New)

Type of Organization	Name of the Organization	Position Held	Period of Service		Nature of Work	Remuneration
			From	To		

[Add Row]

☐ The above given details are true.

[Submit] [Logout] [Main]

Step5: Online Payment (if applicable)

Status of Application for the post(s)

Primary Details	Submitted (view)
Post Type:	-- Select Role -- ▾
Post Code:	-- Select Code -- ▾
	[submit]

Registration No	Post Code	Educational and Employment details	Online Payment	Upload Certificate details	Print/View
	M07	Submitted	Online Payment	Click Here	Incomplete Application

[Logout]

Payment Progress

✓ Select Payee → ● Enter Payment Details → ○ Verify Payment Details → ○ Complete Payment → ○ Print Receipt

This page will expire in 05.00 minutes, please complete the data entry in time to avoid timeout error.

DIRECTOR NML | NATIONAL METALLURGICAL LAB PO-BURMAMINES JAMSHEDPUR, , Purbi Singhbhum-831007

Enter Payment Details

Payment Category* :

--Select any Category--

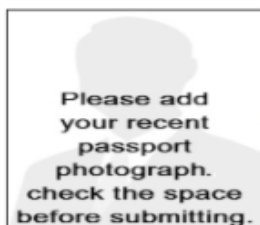| |
|---|
| --Select any Category-- |
| APPLICATION FEE |
| others |
| Project/Testing /Royality |
| Refund Of Payment of Employee |
| Seminar/Conference /Workshop/Training |

[Back]

- Candidates desirous to apply for more than one Post Code should submit separate application for each post code, subject to fulfilling all criteria attached to each individual post along with requisite application fee for each post code, wherever applicable.
- Candidates are required to pay application fee of Rs.500/- (five hundred only) by clicking the link provided in the online application through SB Collect (kindly click on SBI Collect for online payment) Govt./PSU/Courts/Search Director NML Select any Category Select type of Application fee Type of Application Regular Appointment]. The candidates belonging to SC/ST/PwBD/Women/CSIR Employees/only those ESM who are eligible for reservation categories are exempted from payment of application fee. On making payment, the receipt generated should be preserved for future reference.
- Application once submitted shall not be allowed to be withdrawn and fee once paid will not be refunded on any account, nor can it be held in reserve for any other recruitment or selection process.
- The online application(s) without signature, photograph and application fee (if applicable) etc., without self-attested documents in support of all the claims made in the application form,also in case of signature, photograph and any of the uploaded document being blurred, will not be entertained and will be summarily rejected. Helpline Email ID in case of any technical problem/issue while filling up Online Application Form is recruitment2025@admn.nml.in.
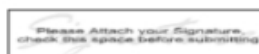
Step6: Upload Certificate Details

Certificates upload for M07

Photo:
Please add your recent passport photograph. check the space before submitting.
Choose File | No file chosen
(PHOTO Maximum Size should be 100 KB)

Signature:
Please Attach your Signature, check the space before submitting. (SIGNATURE Maximum Size should be 50 KB)
Choose File | No file chosen

a.Proof of Date of Birth
(Only SSC/Matriculation/10th Standard / SSLC / HSC Certificate or Birth Certificate issued by appropriate government authority will be accepted as age proof of Date of Birth)
Choose File | No file chosen

b.Aadhar Card
Choose File | No file chosen

c.Caste/Category(wherever applicable) in the prescribed format
Choose File | No file chosen

d.Name change certificate (wherever applicable)
Choose File | No file chosen

e.No Objection Certificate (wherever applicable) in the prescribed format
Choose File | No file chosen

f.Widow/Divorced women/Judicially separated women- (wherever applicable) relevant certificates for the same
Choose File | No file chosen

g. Ex-servicemen- (wherever applicable) relevant certificates/full discharge book
Choose File | No file chosen

h.PwBD certicate (wherever applicable) along with the necessary Annexures in the prescribed format
Choose File | No file chosen

i.Acknowledgement of the Application Fees paid (wherever applicable)
Choose File | No file chosen

UTR (Unique Transaction Reference): UTR (Unique Transaction Reference)

Transaction Date: dd-mm-yyyy

j.upload the Trade / Apprenticeship / Experience Certificate
Choose File | No file chosen

☐ I, hereby, declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief and in the event of any information being found false or incorrect or any ineligibility being detected before or after the selection, my candidature is liable to be cancelled and action can be initiated against me.

[Submit]   [Logout]   [Main]

The following documents are required to be scanned [as separate pdf files of not more than 4 MB each] and uploaded along with online application:

- 10th / Matriculation certificate & marks sheet;
- ITI pass certificate & marks sheet (wherever applicable);
- Copy of exam fee payment receipt if any;
- The following declaration, written by the candidate in his/her own handwriting on the plain white paper with black ink pen:

I_____ (name of the candidate) hereby declare that the information provided by me in my online application against the CSIR-NML Recruitment Advt. No. 10/2025 are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage, my candidature / appointment is liable to be cancelled/ terminated and action as deemed fit, can be taken against me.

Signature of the candidate with date

- Other Educational Qualification Certificate/s, if any;
- Order/ letter in respect of equivalent Educational Qualifications claimed, indicating the Authority (with number and date) under which it has been so treated, in respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification.
- Caste/Category Certificate, if belongs to reserved categories (SC / ST / OBC (NCL) / EWS
- Persons with Benchmark Disabilities Certificate in the required format, if applicable
- For Ex-Servicemen (ESM):
  - Undertaking as per Annexure-I
  - Serving Defence Personnel Certificate as per Annexure-VIII, if applicable
  - Discharge Certificate / PPO, if discharged from the Armed Forces
- Any other relevant certificate if seeking any age relaxation
- No Objection Certificate, in case already employed in Government Department / Government undertakings / Autonomous Bodies / CSIR or its Labs / Institutes.
- A candidate who claims change in name after matriculation on marriage or remarriage or divorce, etc. the following documents are also required to be submitted along with online application:
  - In case of marriage of women: Photocopy of Husband's passport showing names of spouses or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from husband and wife along with a joint photograph duly sworn before the Oath Commissioner;
  - In case of re-marriage of women: Divorce Deed/Death certificate, as the case may be, in respect of first spouse; and photocopy of present husband's passport showing names of spouse or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from the husband and wife along with joint photograph duly sworn before the Oath Commissioner;
  - In case of divorce of women: Certified copy of Divorce Decree and Deed Poll/ Affidavit duly sworn before the Oath Commissioner;
  - In other circumstances for change of name for both male and female: Deed Poll/Affidavit duly sworn before the Oath Commissioner and paper cuttings of two leading daily newspaper in original (One daily newspaper should be of the area applicant's permanent and present address or nearby area) and Gazette Notification.

Step7: Print/View

Status of Application for the post(s)

Primary Details	Submitted (view)
Post Type:	-- Select Role -- ⌄
Post Code:	-- Select Code -- ⌄ **submit**

Registration No	Post Code	Educational and Employment details	Online Payment	Upload Certificate details	Print/View
	M07	Submitted	Done	Submitted	**Print/View**
Application Successfully Submitted for the Postcode: M07					

Logout

Print/View is only visible after submitting the Educational and Employment Details, Payment Details, Upload Certificate Details.