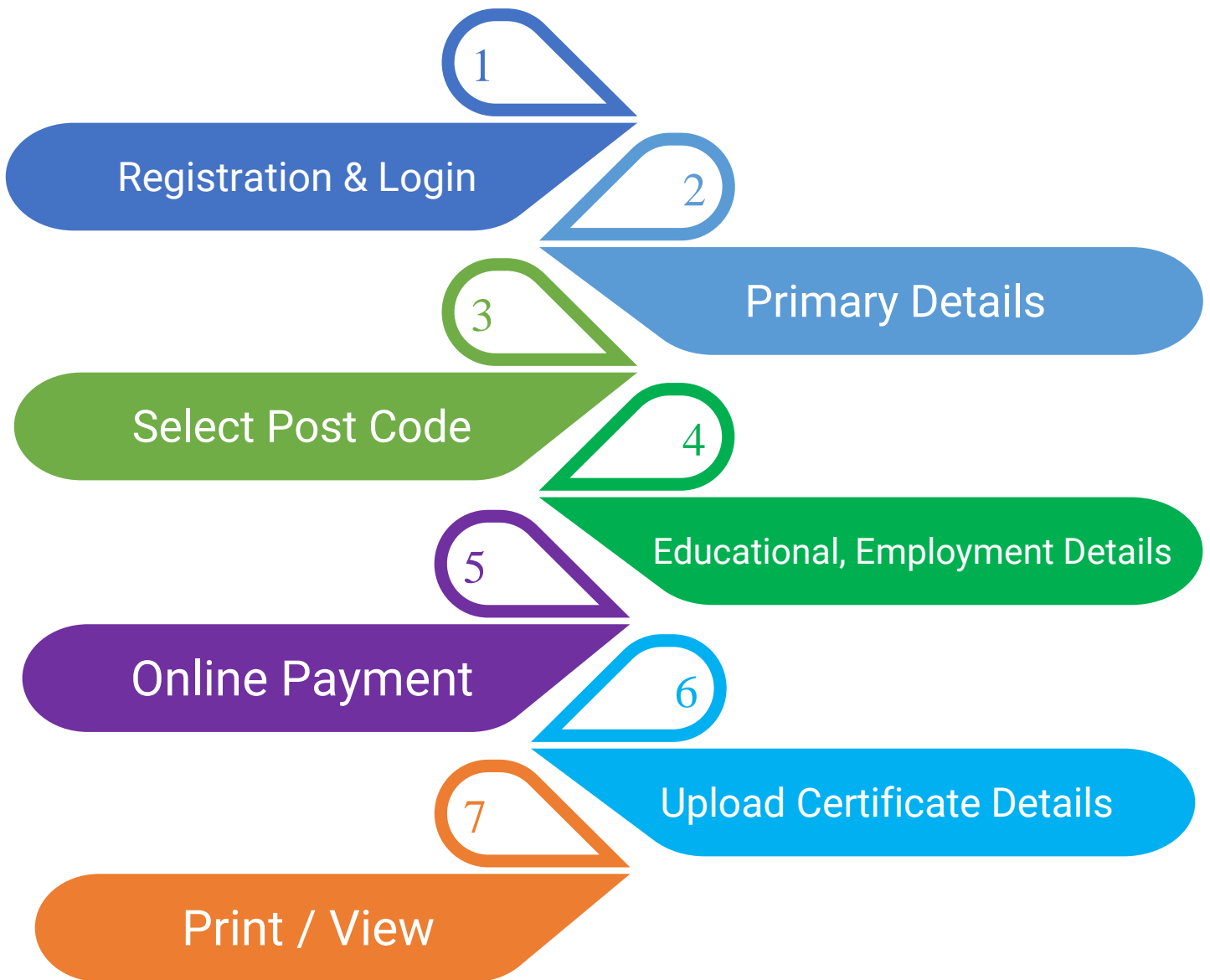




Recruitment for the position of Security Officer
Advertisement No. 10/2025

STEPS FOR ONLINE APPLICATION





सी एस आई आर - केन्द्रीय यांत्रिक अभियांत्रिकी अनुसंधान संस्थान
CSIR-CENTRAL MECHANICAL ENGINEERING RESEARCH INSTITUTE
वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद् / Council of Scientific & Industrial Research
दुर्गापुर / Durgapur - 713 209



Recruitment Application Portal

[Home](#) [Registration](#) [Login](#)

CMERI ADVERTISEMENT NO.: 10/2025

Important Dates

● Commencement of Online Application
06.12.2025 (10:00 AM)

● Last date of submission of Online Application
05.01.2026 (05:00 PM)

Post Code	Name of the post	No. of post & reservation status	Pay Level in Pay Matrix as per 7th CPC	Total Emoluments approximately (in Rs.) *	Upper Age Limit**
251001	Security Officer	01 Post [Unreserved]	Pay Level-7	Rs. 82,000/-	35 years

Step1: Registration & Login



Register

xxx.xxx@gmail.com

.....



.....



REGISTER

Already have an account? [Login here](#)



Login

xxx.xxx@gmail.com

.....



LOGIN

Don't have an account? [Register here](#)

Step2: Primary Details

Name as per SSC / 10 th certificate	<input type="text" value="Name"/>
Name(Ever changed)	<input type="text" value="No"/>
Father's Name	<input type="text" value="Father's Name"/>
Mother's Name	<input type="text" value="Mother's Name"/>
Date of Birth DOB as recorded in the Matriculation/ 10th standard. Document for Age Proof need to be uploaded in the online application	<input type="text" value="dd-mm-yyyy"/>
Age	<input type="text" value="age"/> As on 05-01-2026
Place of Birth	<input type="text" value="Place of Birth"/>
Citizenship	<input type="text" value="Indian"/>
Gender	<input type="text" value="Select"/>
Religion	<input type="text" value="Select"/>
Are you a Person with Disability (with disability of 40% or more) Disability Certificate from Competent Authority, as per the specified proforma of GOI, needed to be enclosed in case of PwBD	<input type="text" value="No"/>
<input type="checkbox"/> a) B=Blind, LV=Low Vision <input type="checkbox"/> b) D=Deaf, HH=Hard of Hearing <input type="checkbox"/> c) OA=One Arm , OL=One Leg, BA=Both Arms, BL=Both Leg, OAL=One Arm and One Leg, CP=Cerebral Palsy, LC=Leprosy Cured, Dw=Dwarfism, AAV=Acid Attack Victims, MDy=Muscular Dystrophy <input type="checkbox"/> d) ASD=Autism Spectrum Disorder (Mild), SLD=Specific Learning Disability, MI=Mental Illness <input type="checkbox"/> e) MD=Multiple Disabilities involving (a) to (d) above Whether scribe required? <input type="text" value="select"/>	
Category SC/ST/OBC(NCL)/EWS Certificate in Central government format from competent authority needed to be enclosed	<input type="text" value="Select"/>
Photo Identity card number (AADHAAR)	<input type="text"/>
Are you Ex-Servicemen?	<input type="text" value="Select"/>
<input type="radio"/> Ex-serviceman JCO (Subedar or Higher rank) or Equivalent rank in Indian Armed Forces	
Type of service	<input type="text" value="Select"/>
Designation	<input type="text"/>
Length of service in Armed Forces	<input type="text" value="Years"/> <input type="text" value="Months"/> <input type="text" value="Days"/>

Number of years in Security	<input type="text"/>		
Do you belong to Hilly Area as per Advertisement	<div>Select</div>		
If yes(Do you belong to Hilly Area), State/Area you belong to	<input type="text"/>		
Are you permanent Government/Autonomous Bodies/ Semi Government organization/ Public Sector Undertaking employee?	<div>Select</div>		
If Yes, details of the Organization, Post held	<input type="text"/>		
Are you CSIR Employee?	<div>Select</div>		
If yes, the name of Institute / lab & Designation	<input type="text"/>		
Marital Status	<div>Select</div>		
Are you staying abroad	<div>Select</div>		
If yes, Country name	<input type="text"/>		
Address of Correspondence:			
<input type="text" value="house no/streetno"/>	<input type="text" value="city"/>	<input type="text" value="District"/>	
<div>Select State</div>	<input type="text" value="Pincode"/>		
<input type="checkbox"/> Copy correspondence address into permanent address			
Address of Permanent:			
<input type="text" value="house no/streetno"/>	<input type="text" value="city"/>	<input type="text" value="District"/>	
<div>Select State</div>	<input type="text" value="Pincode"/>		
Email id	<input type="text"/>		
Secondary Email id	<input type="text" value="Secondary Email id"/>		
Mobile Number	+91 <input type="text" value="Mobile Number"/>		
Alternative Mobile Number	+91 <input type="text" value="Alternative Mobile Number"/>		
Any relative in CSIR (If Yes pl. give name,post,Lab/Instt. of posting, Relationship)	<div>No</div>		
Name of relative	Post	Lab/Instt.	Relationship
<div>Submit</div> <div>Logout</div>			

Step3: Select Post Code

Status of Application for the post(s)

Primary Details

Submitted ([view](#))

Select Post Code

Select Postcode

Select Postcode

Security Officer

Registration No

Post Code

Post Name

Print/View

Logout

Step4: Educational and Employment Details

EDUCATIONAL QUALIFICATION

S.NO.	Qualification	University/Board	Subjects Studied/ Thesis Topic	% of Marks CGPA / SGPA must be converted into percentages	Date of Passing (DD-MM-YYYY)	Remarks (1st/2nd Class, 1st Class with Distinction, University top etc)	Mode of study	Upload Certificate
1	10/SSC	Select			dd-mm-yyyy		select	Choose File No file chosen
2	10 + 2 / XII / Diploma				dd-mm-yyyy		select	Choose File No file chosen
3	UG				dd-mm-yyyy		select	Choose File No file chosen
4	PG				dd-mm-yyyy		select	Choose File No file chosen
5	other				dd-mm-yyyy		select	Choose File No file chosen
6	other				dd-mm-yyyy		select	Choose File No file chosen

Essential Qualification

Note: In case of still working, select application closing date (05-01-2026) in date of leaving field.

Note: Experience must follow Chronological Order (Old to New)

Name of the Organization	Name of the Paramilitary Forces	Designation	Period of Service	Number of Years in Security	Pay Scale/Pay Level
			From To		

[Add Row](#)

☐ The above given details are true.

Submit

Logout

Main


Step5: Online Payment (if applicable)

Status of Application for the post(s)

Primary Details	Submitted (view)
Educational and Employment details	Click here
Online Payment	Click here
Upload Certificate details	Click here

Registration No	Post Code	Post Name	Print/View
	251001	Security Officer	---

Logout

 SB Collect

[HOME](#) [TRANSACTION HISTORY](#) [FAQ'S](#) [CUSTOMER SUPPORT](#)

Payment Progress

✓

●


○

○

○

Select PayeeEnter Payment DetailsVerify Payment DetailsComplete PaymentPrint Receipt

This page will expire in 05.00 minutes, please complete the data entry in time to avoid timeout error.

 CENTRAL MECHANICAL ENGINEERING RESEARCH INSTITUTE | MAHATMA GANDHI AVENUE,, DURGAPUR-713209

Enter Payment Details

Payment Category:

--Select any Category--

--Select any Category--

Application Fees

Others

Project /Testing/Royalty

Refund or Payment by Employee

Seminar/ Conference/ Workshop/ Training

Back

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A non-refundable fee of Rs. 500/- (Rupees Five Hundred Only) for applicants other than Ex-servicemen/SC/ST/Women is mandatory. The fee is to be deposited online through State Bank Collect only. The payment details (transaction number/ receipt No.) generated after successful payment of fee is required to be mentioned at the appropriate place in the online application before submission. The candidates are required to download the e-receipt from SBI Collect and upload the same on online application portal. Candidates are also advised to preserve it for future reference. Steps for online fee payment are given in online application form instructions on CSIR-CMERI website. N.B. Application fee (wherever applicable) paid through any other modes will not be accepted and the application will be treated as without application fee and hence will be rejected.

Ex-servicemen (ESMs) are exempted from payment of application fee as per rules. The definition of ESMs shall be as per the Ex-servicemen (Re-employment in Central Services and Posts) Rules, 1979, as amended from time to time.

Application once submitted will not be allowed to be withdrawn and application fees once paid will not be refunded on any count nor can it be held in reserve for any other recruitment or selection process.

Step6: Upload Certificate Details

Certificates upload	
Photo: <div style="border: 1px solid black; padding: 5px; text-align: center; margin: 10px 0;"> <p>Please add your recent passport photograph. check the space before submitting.</p> </div> <p>(PHOTO Maximum Size should be 100 KB)</p> <div style="display: flex; justify-content: space-between;"> Choose File No file chosen </div>	Signature: <div style="border: 1px solid black; padding: 5px; text-align: center; margin: 10px 0;"> <p>Please Attach your Signature. check the space before submitting</p> </div> <p>(SIGNATURE Maximum Size should be 50 KB)</p> <div style="display: flex; justify-content: space-between;"> Choose File No file chosen </div>
a. Proof of Date of Birth (Only SSC/Matriculation/10th Standard / SSLC / HSC Certificate or Birth Certificate issued by appropriate government authority will be accepted as age proof of Date of Birth)	<div>Choose File</div> <div>No file chosen</div>
b. Aadhar Card	<div>Choose File</div> <div>No file chosen</div>
c. Caste/Category (wherever applicable) in the prescribed format	<div>Choose File</div> <div>No file chosen</div>
d. Name change certificate (wherever applicable)	<div>Choose File</div> <div>No file chosen</div>
e. No Objection Certificate (wherever applicable) in the prescribed format	<div>Choose File</div> <div>No file chosen</div>
f. Ex-servicemen- (wherever applicable) relevant certificates/full discharge book	<div>Choose File</div> <div>No file chosen</div>
g. Certificate to be produced by serving / retired / released armed forces personnel claiming the age concession prescribed as per Annexure - II (if applicable)	<div>Choose File</div> <div>No file chosen</div>
h. Acknowledgement of the Application Fees paid (wherever applicable)	<div>Choose File</div> <div>No file chosen</div>
i. Domicile Certificate if belong to hilly area (Wherever applicable)	<div>Choose File</div> <div>No file chosen</div>
<p><small>* for Prescribed formats, please check the advertisement document</small></p> <p><input type="checkbox"/> I, hereby, declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief and in the event of any information being found false or incorrect or any ineligibility being detected before or after the selection, my candidature is liable to be cancelled and action can be initiated against me.</p>	
<div style="background-color: #8b4513; color: white; padding: 5px 20px; border: 1px solid black;">Submit</div>	<div style="background-color: #ff0000; color: white; padding: 5px 20px; border: 1px solid black;">Logout</div>
<div style="background-color: #008000; color: white; padding: 5px 20px; border: 1px solid black;">Main</div>	

DOCUMENTS TO BE UPLOADED ALONG WITH ONLINE APPLICATION FORM:

Following documents must be uploaded along with online Application Form (whichever is applicable):

- I. Recent passport size Colour Photograph of the candidate. Candidate must ensure that photo to be uploaded is of required size and the face should be clearly visible.
- II. Signature of the candidate.
- III. SBI collect payment e-receipt as application fee of Rs.500/- (wherever applicable).
- IV. Aadhaar Card
- V. Matriculation/Secondary Examination Certificate as Proof of Date of Birth.
- VI. Caste/community certificate, if applicable.
- VII. Educational certificate(s) and/or marksheet(s) supporting claimed qualification.
- VIII. Experience Certificate, if employed in Govt. Department.
- IX. Discharge Certificate, in case of candidate is Ex-serviceman.
- X. No Objection Certificate in the prescribed format (wherever applicable) from the employer for the candidates currently working as regular employee in CSIR/Government Organizations /Autonomous Bodies / Statutory Bodies / Universities / PSUs etc.
- XI. Certificate prescribed as per Annexure - II, if applicable to be produced by serving / retired / released armed forces personnel.
- XII. Self-attested transcript in Hindi or English of any document or certificate issued in a language other than Hindi or English.
- XIII. Copy of Gazette Notification/Affidavit/ Certificate from the appropriate authority in support of change in name/mismatch in name/variation in name of the candidate/parents (if applicable).
- XIV. Any other document in support of the claim made in the application, as applicable.

Step7: Print/View

Status of Application for the post(s)

Primary Details	Submitted (view)
Educational and Employment details	Submitted
Online Payment	Exempted
Upload Certificate details	Submitted

Registration No	Post Code	Post Name	Print/View
	251001	Security Officer	Print/View

Logout

Print/View is only visible after submitting the Educational and Employment Details, Payment Details, Upload Certificate Details.